



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE BANDA, SAGAR
Name of the head of the Institution	Dr . H.G.Sen
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07583292011
Mobile no.	9300731856
Registered Email	hegcbansag@mp.gov.in
Alternate Email	iqacbanda1005@gmail.com
Address	Ward No. 11, Bandri Road Banda (Belai), Sagar
City/Town	Sagar
State/UT	Madhya Pradesh
Pincode	470335

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Semi-urban																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Prof. A.K.Rawat																
Phone no/Alternate Phone no.			07583292011																
Mobile no.			9691724459																
Registered Email			hegcbansag@mp.gov.in																
Alternate Email			iqacbanda1005@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=NTE4																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=NTE4#:~:text=Website%20of%20College%20%3A-,http%3A/www.mphighereducation.nic.in/bandacollege,-%7C%20HED%20Portal%20%7C%20Login																
5. Accreditation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>02-May-2017</td> <td>01-May-2022</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.01	2017	02-May-2017	01-May-2022
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.01	2017	02-May-2017	01-May-2022														
6. Date of Establishment of IQAC			31-May-2014																
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture				
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries		
Feedback collected analyzed & used for improvements	15-Oct-2019 10	350		
Conduction of Remedial classed for slow learners	01-Oct-2019 30	450		
View File				

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized college levels program for Entrepreneurship, Environmental Awareness issues for teaching and nonteaching staff and students.
Improving Teaching Learning by using ICT and experimental learning method
Develop Awareness in students towards Environment, Society and local issues through NSS activities

IQAC is engaged in identifying areas where overall quality is to be improved

Student Tracking done for students progression

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct quality based programs	All the significant days are celebrated in college as per the guidelines of MP higher Education.
To upgrade the teaching and learning	The students are taught with ICT based methods along with traditional methods. The weak students were given extra attention and remedial classes are conducted for them as per requirement.
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

11-Apr-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

22-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Banda is affiliated by Maharaja Chhatrasal Bundelkhand University, Chhatarpur and its curriculum is provided by the department of

Higher Education DHE, Government of Madhya Pradesh. Under Graduate/Post Graduate courses have the curriculum designed by the Central Board of Studies of the State. The College strictly adheres to the academic calendar as given by the department of Higher Education MP. The college carefully follows the academic calendar of events prescribed by the department of higher education MP and specifying available dates for significant activities to ensure proper teaching learning process and continuous evaluation. Students are provided with the syllabus of each subject for the academic session. Teachers need to maintain a personal diary for effective academic planning, implementation and review of the curriculum. Institution ensures the effective curriculum delivery through a well planned and documented procedure. General timetable committee works to prepare a detailed timetable headed by the Principal and convened by the senior faculty members. Individual teachers are distributed the syllabus units as per their specialization. Progress of the curriculum delivery is tracked by the monthly meetings and Attendance register/diary. Examination cell prepares the uniform timetable for the internal evaluation exams. A synchronized activity calendar is prepared by IQAC for the effective curriculum delivery, holistic development of students and enrichment of the curriculum. A time table which includes both theory and practical classes is prepared by the Time Table committee prior to the commencement of the academic year and is displayed on notice board. Conventional classroom teaching is blended with reasonable use of ICT like assisted learning, power point presentation, websites, audio lectures; notes are also being used by teachers. experiential learning, participatory learning and problem-solving methods are also used for effective curriculum delivery, special lectures, group discussions and departmental quiz by students, projects, group assignments, educational tours, field trips and interdepartmental quiz by students are also supplemented along with classroom teaching. Slow learners are given extra classes and are also recommended to use digital resources, internet etc. IQAC keeps the documentation of the above process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Subject specific Project work	18
MA	Political Science	37
MA	Sociology	11
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
IQAC ensures systematic feedback from different stakeholders, proper analysis of the feedback reports and adopt suggestive and constructive measures for overall development of the institution. Feedback on syllabus is collected from students of UG PG classes, teachers of different departments and non-teaching staff by IQAC. Some teachers are also in the Board of Studies of the college, parent university and some of them are also the member of Central Board of Studies of different subjects at Department of Higher Education, Govt. of MP, Bhopal. These members keep in mind the feedback received from students discuss the relevant points in BOS and academic council meetings of the college to evaluate various aspects of the college. Principal, IQAC members and HODs also take cognizance of the feedback and instruct the teachers as per requirement. Yearly feedback of students is also taken by IQAC on the proficiency of teacher, facilities and various other aspects of the college. This feedback is taken from almost all the students. Principal takes the necessary action and instructs to improve the quality of teaching and teaching learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	subject specific	30	45	45
MA	sociology	30	41	41

MA	political science	40	82	82
BSc	subject specific	180	397	397
BCom	subject specific	130	190	190
BA	subject specific	550	1666	1666
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2253	168	17	10	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	10	2	1	1	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students are counseled before taking their admission and after the admission by their mentor/teacher guardians to continue their higher studies and build a strong career. They are motivated not to dropout college by informing about the importance of education. They are informed about campus, useful courses, highly qualified and dedicated faculty, of better teaching higher pass out percentage, skill development courses that are available throughout the session for students. Teachers of college remain in contact with students through mobile, whats app group, email etc. Every faculty members are required to mentor the students. Also each student is monitored by a mentor assigned. It is further required that the same mentor continues to mentor the same student assigned to them at their entry level for their entire academic session. Mentors regularly interact with their mentees either individually or in groups regularly to discuss their problems and issues faced by them in their academic or non-academic issues and offer guidance and counseling as and when they required. Professional guidance is provided preferably to final year students regarding their selection of career and for their further studies in higher education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2421	17	1:142

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
-----------------------------	-------------------------	------------------	--	--------------------------

19	17	2	10	14
----	----	---	----	----

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	Nil	Nil	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

One of the major components of the college is examinations. Teachers focus on student centric teaching learning process. Several committees were constituted from time to time to suggest reform in education in general and examinations in particular. College conducts and organizes the academic, extracurricular activities and examination as per prescribed scheduled by MP Higher Education. The college has adopted a method of assessing the academic performance of the students on a continuous basis. Monitoring mechanism is also available in the institute for teaching learning and evaluation process. Assessment of performance is an integral part of teaching and learning process. As a part of sound educational strategy, the institution adopts Centralized Continuous Internal Evaluation (CIE) System to assess all aspects of a student's development on a continuous basis through CCE throughout the year. An academic calendar clearly specifying the date/time of various academic events to take place during the academic session is notified prior to the commencement of the academic session. Annual/Semester examinations are held as per Maharaja Chhatrasal Bundelkhand University examination schedule at the end of academic year/semester. The evaluation system, as adopted by the college, has two components, viz. 1. The Continuous Internal Evaluation (CIE) 2. The End Semester Examination (ESE)

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Department of Higher Education, Madhya Pradesh publishes Common Minimum Standard in respect of academic calendar at the beginning of each session. As per the minimum standard described by the Department of Higher Education, Madhya Pradesh our university prepares the academic calendar before the commencement of academic year. The College publishes a common time table to the students at the beginning of the session and adheres to it in a time bound manner. Academic activities are always kept at priority and all other activities are performed without disturbing the classes. The monthly tests and test examinations are conducted as per the academic calendar and evaluation process follows in a transparent manner. The institution adheres to the academic calendar for the conduct of CIE. The academic calendar outlines the

annual/semester class work schedule, internal examination schedule and external examination schedule. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. The faculty members prepares the lesson plan before the commencement of academic year, indicating the topics to be covered which include the evaluation process to be opted. It is duly reviewed by the head of the department and approved by the principal. Head of the department of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the academic year/semester. The performance of the students is assessed on a continuous basis by conducting exams as per the Maharaja Chhatrasal Bundelkhand University, Chhatarpur norms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mphighereducation.nic.in/bandacollege>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C028	BA	ALL SPECIFIED SUBJECTS	331	326	98.4
C085, C116	BSc	IED SUBJECTS	92	91	94.4
C032	BCom	IED SUBJECTS	48	47	97.9
C031	MCom	IED SUBJECTS	18	14	77.8
C018	MA	POL. SCIENCE	37	35	94.5
C026	MA	SOCIOLOGY	11	11	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mphighereducation.nic.in/bandacollege>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
An evaluation of change in trend of deposit	Aakarsha Tiwari	International Journal for Research	2019	0	Dr H S Gour University Sagar	Nil

composition in state Bank of India (with special reference to sagar region)		in Engineering application Management				
---	--	---------------------------------------	--	--	--	--

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	4	2	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Vote Awareness Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	5	41
Cleanliness awareness	NSS Boys Girls Unit and Nehru Yuva Kendra	5	83
Aids Awareness rally	NSS Boys Girls Unit and Nehru Yuva Kendra	5	44
Plantation	NSS Boys Girls Unit and Nehru Yuva Kendra	5	108
Cycle Rally	NSS Boys Girls Unit and Nehru Yuva Kendra	5	78
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
----------------------	-------------------	-----------------	------------------------------

Adventure camp in Bijri ,Banda	AWARD	NSS	9
Sports	2nd position in Division level	lead college, sagar	1
sports	2nd position in Division level	lead college, sagar	1
sports	3rd position in Division level	lead college, sagar	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Plantation	5	108
NSS	NSS Boys Girls Unit and Nehru Yuva Kendra	Cycle Rally	5	78
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
602.32	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}
--

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25201	Nil	337	Nil	25538	Nil
Reference Books	2628	Nil	Nil	Nil	2628	Nil

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

[illegible]

Total	14	0	8	8	0	8	6	25	0
--------------	-----------	----------	----------	----------	----------	----------	----------	-----------	----------

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

25 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	http://www.mphighereducation.nic.in/bandacollege

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. There is a development committee in the institution for campus maintenance and upkeep of the infrastructure facilities and equipment of the college. 2. As a decision of the committee, the work is done by the various funds available Govt. Grant, Janbhagidari Samiti Grant AF, and world bank. 3. Various equipment's present in the different laboratories of the college were being taken care by heads of the department. 4. There is a cleanliness committee and beautification committee and comprising of the teachers' students and the non-teaching staff to keep the campus clean and beautify it 5. The additional technical assistance, helpers for upkeep, cleanliness, and maintenance are also hired as and when required. 6. Physical verification of each and every department each done by the committee. For this purpose, the Principal constitutes various verification committees annually and the things assets that are of no use are listed separately and referred to write-off committee by which the equipment/ instruments which are un-repairable are written off.

<http://www.mphighereducation.nic.in/bandacollege>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nirdhan Yojana	23	35000
Financial Support from Other Sources			
a) National	PMS OBC, SC, ST, MED HAVI, GAON KI BETI, JANKALYAN, MPTAAS	2315	10933457
b) International	0	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	01/10/2019	450	World Bank
Silai-Kadai Training	17/01/2020	77	Government College Banda Sagar
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Vivekanand Career guidance scheme	Nil	256	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Govt. Arts and commerce college, Sagar	42	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	18	B.COM	COMMERCE	GOVT. COLLEGE BANDA, SAGAR	M.COM
2019	17	B.A.	ARTS	GOVT.	M.A.

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College level	122
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	State level	Nill	1	Nill	191005A0056	Ritesh Singh
2019	Division level	Nill	Nill	1	161005S0019	Shristi Sen
2019	Division level	Nill	Nill	1	151005A0003	Sultan lodhi
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students of the college participate in the various academic activities such as extra classes, discussion with the teachers, group discussions etc. They actively participate in co-curricular activities viz. essay competitions, quiz competitions, drawing and painting competitions. Various cultural activities such as youth festival and farewell parties for final year are also organized.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a practice of decentralized functioning and participative management. In an educational institution, a decentralized functioning system enables the departments/heads and even individual faculty members with a great level of flexibility for taking decisions related to academic administration. In the institution, the faculty members and departments are free to introduce any mode of assessment for students. Moreover, the culture of decentralized functioning and participative management is always promoted in the institution by involving Departments/HODs and individual faculty members in the decision making of institutional level academic and administrative affairs. Moreover, as per the requirement, other staff and even students are also got involved in various tasks. All the allotted tasks/activities/events are tried to be accomplished systematically in a well-organized manner. In order to achieve this, as per the requirement, different committees are formed at times, mostly, at the beginning of every academic session. Some of the committees are listed below- 1. IQAC 2. UGC 3. NAAC 4. NSS 5. Staff Council 6. Time-Table 7. Sports 8. Write Off 9. Library 10. Swami Vivekanand Career Guidance 11. Smart /Virtual Class 12. Remedial Classes 13. Online Classes (during COVID-19 phase) 14. Exam 15. Antiragging 16. Discipline etc. Generally, every committee comprises of a convener, a co-convener and 3-6 members. The head of the institution (Principal) forms these committees by involving a suitable group of people/employees on the basis of particular task handling capabilities and interest of each member. Initially, for a particular task, under the headship of principal, a meeting of concern team members is organized, in which, a plan of action is discussed and after finalizing the strategy, responsibilities are distributed among the team members. In order to monitor and analyze the progress, meetings are held at regular intervals and the principal is kept informed/updated about this team meetings/progress status. Ultimately, almost all the tasks are completed in a decentralized and participative manner. Infact janbhagidari committee also depicts and represents decentralization and participative management where decisions are taken in the meeting comprising Principal as secretary in JBS.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	College follows academic calendar designed and scheduled by MP Higher Education for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. College completes the curriculum within the stipulated time frame and calendar. College tries to shift the teaching learning process from teacher centric to students centric

Examination and Evaluation	The College follows a completely transparent examination and evaluation system. For the examination and evaluation of students, along with the main theory and Practical exams, CCE (continuous and comprehensive evaluation) tests are also conducted. Moreover, in specific subjects/streams, student's learning performance is evaluated also through their score/grading in internship/project at the end of every course (Final semester/year). Due to covid 19 in this session open book examinations were conducted for final year students of their program.
Library, ICT and Physical Infrastructure / Instrumentation	Library: Well maintained library with Wi-Fi facility. Unified/textbooks and reference Books are available in good numbers. Other books for competitive exams. Separate space for students and faculty members in reading room. Computer systems and internet facility is available. ICT College has some well equipped computer systems, with internet connection. The institute is having a smart classroom. Physical infrastructure and instrumentation College has 12 classrooms. One Multipurpose auditorium hall. Well-equipped laboratories for Botany, Zoology, Physics, Chemistry, Botanical garden Playground for sports and other activities related to NSS.
Admission of Students	The institute follows a transparent admission procedure. The institute is maintaining the online admission process which was initiated during 2015-16. The admissions are completed in the month of Aug 2019 on merit basis. The faculty members guided the students and help them in opting the subject/stream.
Research and Development	In the institution, most of the teaching faculty members have completed their doctorate and actively engaged in research activities. Institution has a research and seminar committee to facilitate and monitor research activities
Human Resource Management	Permanent teaching staff is recruited through the state PSC exam. For further vacant teaching posts guest faculties are appointed by MPHEd through online process on the basis of applicant's merit. Moreover, as per the additional

requirement, nonteaching staffs also recruited temporarily through Janbhagidari Samiti. For optimal utilization of staff's capabilities, the work is distributed by the principal among different staff members according to their capabilities and interests. For a particular task, Principal forms a committee by involving a suitable group of people/employees on the basis of particular task handling capabilities and interest of each member.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	NIC
Administration	NIC
Finance and Accounts	IFMIS
Student Admission and Support	MP ONLINE PORTAL
Examination	UNIVERSITY ONLINE PORTAL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Induction Program	1	11/05/2020	16/05/2020	6

Faculty Induction Program	1	10/02/2020	15/02/2020	6
Faculty Induction Program	1	17/02/2020	22/02/2020	6
Faculty Induction Program	1	27/01/2020	01/02/2020	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Medical Reimbursement 2. Maternity benefits as per norms 3. Opportunities for international exposure, as per norms. 4. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt. norms 5. 3 reservation in admission in MP Higher Education to the ward of Employees. 6. All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. programmes. 7. Study leave for pursuing higher studies. 8. NPS facility to faculty members.	1. Medical Reimbursement 2. Maternity benefits as per norms 3. Provident fund for all the employees who fall under the eligibility criteria as per MP state Govt. norms 4. 3 reservation in admission in MP Higher Education to the ward of Employees	Gaon Ki Beti, Pratibha Kiran, Postmatric Scholarship (SC/ST/OBC), Vikramaditya Yojana, Nirdhan Yojana, MPTAAS, Jankalyan

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In the institution both internal and external financial audits are conducted. The internal audit is conducted by a competent auditor (a CA- chartered accountant) appointed by the college audit committee, whereas, the external audit is carried out by a team of auditors appointed from Accountants General office, Gwalior (M.P.). In the institute, the internal audits are conducted annually. The income through various sources (such as Jan Bhagidari Samiti, student fee, bank interest, funds/grants from government agencies/bodies World Bank etc.) and relevant expenditures are audited every year by the appointed CA.
--

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Nil
Administrative	No	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

Institute encourages and provides opportunities to support staff for their skills up-gradation and to perform more efficiently. They are guided and supported as per requirement. Watchmen are provided uniforms and torches ,even supporting staff deployed by Janbhagidari Samiti are also given uniforms.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• College always encourages the eco-friendly environment in college. • Promote use of paper bags instead of polythene bags. • Plantation program is running in college at large scale. More than 80 plants of several varieties have been planted in campus this year. Every staff and student takes care of these plants. • The CFL is used in all the rooms of college building.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Extension and maintenance of Botanical garden	14/08/2019	15/08/2019	30/06/2020	145
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
LECTURE ON GENDER AWARENESS AND WOMENS RIGHTS	09/03/2020	09/03/2020	76	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Awareness program regarding renewable sources of energy. 2. Clean India Campaign through cycle Rally. 3. Motivating the students and the staff members like pooling the vehicle, walking, using bicycle

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Hindi Pakhwara	01/09/2019	14/09/2019	110
Gandhi Jayanti	02/10/2019	02/10/2019	86
Constitution Day	26/11/2019	26/11/2019	91
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Restricted entry of automobile in the campus. 2. Promoting plastic free culture. 3.Awareness regarding non-renewable sources of energy.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE-1 :ENVIRONMENTAL CONSCIOUSNESS AND SOCIAL RESPONSIBILITY

Objective of the practice: - • To plan, organize and implement programs like landscape and plantation ,water management and rain water harvesting. •

Toprovide education that prepares students for leadership and social responsibility teaching them to think and communicate effectively and develop a global awareness. • To provide environmental education that prepares students for leadership and social responsibility by teaching them to think and communicate effectively and develop global environmental awareness and sensitivity, with keeping view to achieve aim and objective of the

environmental program The Context :- Amidst the rising global temperature and pollution level of air ,water ,soil our attention drew towards surrounding , what can be done at local level. In this context we framed idea of green and plastic free campus to contribute towards sustainable development, sensitize students and bring about behavioral change. Plastic pollution has deteriorated the water bodies present in the area which indirectly affect marine animals and also lead to bad water quality thus harming lives of organism. This further affect the fishing sector. Thus, idea of plastic free campus was promoted to further expand it and spread awareness of plastic pollution and bring about significant behavioral change through youth indulgence. The Practice Plantation drives on major occasions like Republic day, Independence day , environment day are carried on by students and faculty members. Some occasion like new year all faculty members contribute amount for plantation and their look after. Evidence

of Success: The number of trees in campus gradually increasing, before some year ego there were a few numbers of plants but with the participation of staff and students now we have lots of trees like palm, Ashok, Indian gooseberry, mango, banyan tree etc. Tree remove carbon dioxide from the air as they grow, tree planting can be used as a geoengineering technique to remove CO₂ from the atmosphere. Problems Encountered and Resources Required: The primary issue is limitation of fund. So, there is a financial constraint. Involvement of society and faculty member was the big issue. To increase the participation of society our student under the guidance of NSS did many awareness processions about the value of plantation. Major awareness about plastic use did by street plays.

BEST PRACTICE-2 :FEEDBACK MECHANISM FOR ENSURING QUALITY Objective of the practice : - While establishing the strategies to move on the road to quality improvement effectively, the IQAC, had a compelling requirement to know about the impact of various policy measures followed in the College and responses of the various stakeholders. Therefore, it was the prime goal of devising an effective system of feedback. The institute has developed its own system of getting multiple feedbacks for taking the decisions in the right ways to satisfy its goal The Context: The knowledge about the role, relevance, impact and success of a particular policy decision for quality assurance were the main contextual features and issues that had to be addressed by designing and implementing an effective feedback system. The making more suitable internal environment for the policy decisions is very significant. In this context, the institute heavily depended upon a multi-cornered feedback system. This system made the IQAC stronger and wiser for devising and implementing quality assurance plans. The Practice: An effective feedback system has been devised and implemented by IQAC for best results. The following are the feedbacks used for this purpose: • Students Feedback • Teachers Feedback • Non-teaching staff Feedback • Temporary Employee Feedback

The Evidence of Success: The implementation of this practice of getting feedbacks from different stakeholders and acting on its basis for developing future plans and strategy has been largely successful. This system provides a comprehensive and integrated pool of observations and information about the degree of success or failure of the various policy measures and initiatives taken by the institute.

This is a very effective method of preparing the merits and demerits of the college

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://www.mphighereducation.nic.in/bandacollege>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The establishment of the government college Banda Sagar MP symbolizes the ascendance achievement of academic excellence. Well-qualified motivated faculty and staff established adequate infrastructure, equipment and machinery. To provide amenities and sports facilities in harmony with nature. To provide holistic value-based education and inculcate entrepreneurial abilities so that the students are well groomed in knowledge, skills and values to have the ability to face the challenges of the corporate world and life. Silent features of institute: 1. Institute provided holistic education to develop skills, knowledge and values through well-structured curriculum and instructions as per prescribed by department of higher education mp and affiliating university. 2. Disciplinary Committee to look into the in disciplinary Acts Ragging. 3. The student NSS wing is active in order to imbibe strong social values in our students. 4. Significant career guidance programs arranged by institute to guide rural area students by arranging campaigns nearby villages. 5. Various Social events carried out for enrichment of students. 6. Various scholarships are provided to economical backward students. 7. Internal complaint committee has established to prevent sexual harassment. 8. Institute has provided career development services to students with respect to higher Education, opportunities for growth

Provide the weblink of the institution

<http://www.mphighereducation.nic.in/bandacollege>

8. Future Plans of Actions for Next Academic Year

To conduct the quality-based programs such as Yuva Utsav, Career fairs and all the significant days will celebrate. To encourage the participation in research and development through motivating the faculty members and students. To organize remedial classes for weaker students and special sessions for advance learners. To organize the job-oriented training programs for students. To organize seminars and workshop for students and faculty members. To improve infrastructure, a proposal to be made for the same.